



भारतीय प्रौद्योगिकी संस्थान दिल्ली
Indian Institute of Technology Delhi
Hauz Khas, New Delhi – 110016. Website : www.iitd.ac.in

Advt. No. E-II/17/2026(W) Dated June 23, 2026

IIT Delhi intends to conduct a Shortlisting-based Interview to engage the services of 03 Consultants, i.e. 01 Consultant (Academic Outreach), 01 Consultant (Academic Data Analytics) and 01 Consultant (Academic Portals) for the Office of Dean (Academics). The engagement will be purely on contract basis initially for a period of 01 year which can be extended up to maximum 02 more years, subject to requirement and after review of satisfactory work performance based on functional need, at a consolidated remuneration as per details given below:

Engagement position (Type-III)	Consolidated Remuneration*	Age Limit	Essential Qualification & Experience
Consultant (Academic Outreach) (01)	Up to Rs. 1,50,000/- (Per month)	Below 35 years	<p>Qualifications: Masters' degree preferably Masters in Business Administration (MBA) or Mass Communication. First division in all degrees.</p> <p>Experience:</p> <ol style="list-style-type: none">Five years post qualification experience in project planning, monitoring and evaluation, documentation and reporting in conducting academic outreach activities in a higher educational institutions.Skilled in coordination and communication, marketing, and promotion (such as effective use of social media platforms). <p>Role and responsibilities:</p> <ul style="list-style-type: none">Coordinate, support, design and scale the planning and execution of academic outreach activities, including workshops, conferences, and seminars.Manage communication channels, including emails, phone calls, and social media platforms, to promote academic outreach initiatives and engage with stakeholders. Oversee the development and maintenance of web pages relating to academic outreach.Assist in preparing promotional materials, presentations, and reports related to academic outreach activities.Maintain databases of contacts, partnerships, and outreach activities for reference and reporting purposes.Liaise with internal departments, external organizations, and academic institutions to facilitate partnerships and collaborations.Skilled in writing proposals and policy documents.Excellent communication and interpersonal skills to collaborate effectively with diverse stakeholders.Ability to work independently and manage multiple projects simultaneously.

Engagement position (Type-III)	Consolidated Remuneration*	Age Limit	Essential Qualification & Experience
<p>Consultant (Academic Data Analytics)</p> <p>(01)</p>	<p>Up to Rs. 1,50,000/- (Per month)</p>	<p>Below 35 years</p>	<p>Qualifications:</p> <p>PhD in Computer Science / Statistics / Data Science with First Division in Bachelor, Master, and PhD degrees.</p> <p style="text-align: center;">OR</p> <p>Master degree (M.Tech/M.E./M.S./M.C.A. or equivalent) in Computer Science/ Statistics/ Data Science/ MCA with First Division in both Bachelor and Master degrees.</p> <p style="text-align: center;">OR</p> <p>Bachelor degree (B.Tech./ B.E./ B.S. or equivalent) in Computer Science/ Statistics/ Data Science with First Division.</p> <p>Experience:</p> <p>No post-qualification experience required for PhD degree holders.</p> <p style="text-align: center;">OR</p> <p>Three (03) years of post qualification experience for Master degree holders in data analysis, preferably in an academic or educational setting.</p> <p style="text-align: center;">OR</p> <p>Five (05) years of post qualification experience for Bachelor degree holders in data analysis, preferably in an academic or educational setting.</p> <p>Technical Skills:</p> <ul style="list-style-type: none"> • Proficiency in data manipulation and analysis using tools such as Python (Pandas, NumPy, PyTorch or equivalent libraries). • Experience with databases such as MySQL, MongoDB, or similar systems. • Experience in developing and maintaining dashboards, reports, and data visualizations. • Working knowledge of website management and Learning Management Systems (LMS). • Experience in developing and maintaining data-driven web portals, including backend development (Django/Flask/FastAPI), basic frontend technologies (HTML, CSS, JavaScript), API integration, user access control, and secure deployment of analytics dashboards. • Desirable Attributes. <p>Role and responsibilities:</p> <ul style="list-style-type: none"> • Collaborate with academic departments and administrative units to identify data needs and requirements.

Engagement position (Type-III)	Consolidated Remuneration*	Age Limit	Essential Qualification & Experience
			<ul style="list-style-type: none"> • Collect and analyze data from various sources to derive meaningful insights. • Develop and maintain dashboards, reports, and data visualizations to communicate findings effectively. • Conduct statistical analysis and predictive modeling to identify trends and patterns. • Provide recommendations based on data-driven insights to improve academic programs, student support services, and administrative processes. • Stay updated on emerging trends and best practices in data analytics and apply them to enhance organizational effectiveness. • Oversee the development and maintenance of web pages and online portals relating to Academic tasks. • Strong analytical and problem-solving skills. • Excellent communication and interpersonal skills to collaborate effectively with diverse stakeholders. • Ability to work independently and manage multiple projects simultaneously.
<p>Consultant (Academic Portals)</p> <p>(01)</p>	<p>Up to Rs. 1,50,000/- (Per month)</p>	<p>Below 35 years</p>	<p><u>Qualifications:</u></p> <p>PhD in Computer Science/ Information Technology with First Division in Bachelor, Master, and PhD degrees.</p> <p style="text-align: center;">OR</p> <p>Master degree (M.Tech/ M.E. /M.S. /M.C.A. or equivalent) in Computer Science/ Information Technology with First Division in both Bachelor and Master degrees.</p> <p style="text-align: center;">OR</p> <p>Bachelor degree (B.Tech./ B.E./ B.S. or equivalent) in Computer Science/ Information Technology with First Division.</p> <p><u>Experience:</u></p> <ul style="list-style-type: none"> • No post qualification experience required for <u>PhD degree holders</u>. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • <u>Three (03) years</u> of post qualification experience for <u>Master degree holders</u> in developing, maintaining, or customizing institutional ERP systems and/or academic web portals. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • <u>Five (05) years</u> of post qualification experience for <u>Bachelor degree holders</u> in developing, maintaining, or customizing institutional ERP systems and/or academic web portals.

Engagement position (Type-III)	Consolidated Remuneration*	Age Limit	Essential Qualification & Experience
			<p><u>Technical Skills:</u></p> <ul style="list-style-type: none"> • Strong programming skills with sound knowledge of algorithms and data structures. • Working knowledge of Java, JSP, and SQL programming. • Proficiency in web technologies, including HTML, CSS, and JavaScript. • Proficiency in Python-based web development frameworks, such as Django/ Flask/ FastAPI. • Experience in editing, customizing, and enhancing existing ERP modules, particularly in academic or administrative systems. • Strong skills in debugging, testing, and optimizing web applications and ERP components. • Experience in deployment, configuration, and maintenance of web applications on server environments. <p><u>Roles and responsibilities: -</u></p> <ul style="list-style-type: none"> • Modify, customize, and maintain existing ERP modules related to academic and academic-administrative functions. • Translate academic regulations, administrative rules, and office procedures into clear business logic and implement them in software systems. • Develop, maintain, and enhance academic websites, web portals and applications, including Python/ Django-based portals. • Debug, test, and resolve issues in live and legacy systems to ensure system reliability and continuity. • Deploy, configure, and maintain web applications and ERP components in coordination with relevant stakeholders. • Interact closely with academic and administrative units to understand workflows and functional requirements. • Maintain technical documentation and provide operational support for deployed systems. • Ensure adherence to Institute standards, security practices, and best practices in software development.

***The remuneration will be commensurate with the candidates' domain knowledge, skills and experience. Further, the remuneration shall not be more than twenty percent higher than the remunerations received in any of the previous services/engagements.**

NOTE:

1. Please note that this is purely a temporary engagement and appearance in the Interview and selection thereafter, does not entitle for any claim what-so-ever for permanency on the regular establishment of IIT Delhi.
2. Immediate joiner will be preferred.
3. (a) Candidates are required to submit the prescribed application form affixed with recent passport size photograph duly filled by him/her. The specimen of "Application Form" is available on the Website of IIT Delhi <www.iitd.ac.in> (Please see link [Jobs@IITDelhi](#), under the heading **Non-Academic**). **The prescribed filled in application form along with self-attested copies of documents supporting Educational Qualification and Experience in PDF format** (all scanned documents are clearly legible, preferably at a resolution of 300 dpi or higher) **should be mailed at recruitmentcell@admin.iitd.ac.in by 13.07.2026. There is no need to submit hard copy through Post/Courier.**
 - (b) The application form should contain detailed information regarding Educational Qualification indicating percentage of Marks/Division obtained in each examination and details of work experience. The incomplete application form will be summarily rejected.
 - (c) Applications received within the due date will be shortlisted by a Committee and only the shortlisted candidates will be considered for Interview.**
 - (d) The date of Interview will be intimated separately through e-mail to shortlisted candidates only.
4. The remuneration may be reviewed after completion of one year on annual basis. The enhancement of annual remuneration increment ranging between 03% to 10%, with the upper limit as mentioned in this advertisement, subject to performance assessment by the Reporting and Reviewing Officer. Accordingly, if the engagement is at the upper limit, no annual remuneration increment shall be admissible.
5. Cut-off date for determining the age/experience/educational qualification shall be **13.07.2026**.
6. Candidates must produce the original certificates/documents in support of Educational Qualification (both Academic/ Professional) and also work experience at the time of Written Test/ Interview/Joining, if selected.
7. The Institute reserves the right to increase or decrease the number of vacancies, postpone or cancel the recruitment altogether for any of the position(s) advertised above or for all the position(s) without assigning any reason thereof.
8. If any information is found false/incorrect at any stage, the candidature/appointment is liable to be cancelled.

(Recruitment Cell)
IIT Delhi